

MEMORANDUM

State of Alaska

Department of Transportation & Public Facilities
Alaska Marine Highway System

TO: AMHS Crewmembers

DATE: June 25, 2018

FROM: Amy Wilson
AMHS Training Specialist
amy.wilson@alaska.gov

TELEPHONE NO: (907) 228-7254

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SUBJECT: UAS Ketchikan RFPNW Class
Tuition Offered



Class: Ratings Forming Part of a Navigational Watch (RFPNW)

Dates: October 8th -10th, 2018

Hours: 8:00 a.m. – 5:00 p.m.

Location: University of Alaska (UAS) SE Ketchikan
Regional Maritime & Career Center
Room H-101| 600 Stedman Ketchikan, AK 99901

To enroll in a class: Contact Amy Wilson amy.wilson@alaska.gov or (907) 228 -7254

- This class is for crewmembers assigned to, or seeking assignments, in the AMHS Deck Department as an Ordinary Seaman and/or Able Seaman. To be eligible for tuition, crewmembers must have obtained the USCG Lifeboat rating and the STCW endorsement of Proficiency in Survival Craft (PSC) to their Merchant Mariner Credential (MMC).
 - To qualify for the RFPNW STCW endorsement, the USCG requires the course certificate of completion and proof of 60 days sea service performing bridge watch keeping duties.
- To request preapproval for tuition and to enroll in the Ratings Forming Part of a Navigational Watch (RFPNW) class contact Amy Wilson at amy.wilson@alaska.gov or (907) 228-7254.
 - Tuition only is authorized; wages, receipted travel and lodging/meal per diem are not authorized.
 - UAS will invoice the AMHS Training Department for the class tuition of approved AMHS students; (i.e., no need to contact UAS to register and pay the tuition).

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- In Ketchikan a hotel ship may be available. Contact Amy Wilson to reserve lodging. Please include your anticipated arrival and departure dates.
- If you are scheduled to work, or are not on a permanent schedule, you must submit a vacation request to the AMHS Dispatch Department to arrange for the time off. Vacation is approved on a case-by-case basis.
- Trip Passes may be authorized for eligible crewmembers. Deadhead Passes are not authorized for training events/classes. For more information about Trip or Annual Passes, email the AMHS Dispatch/Pass Desk dot.amhs.vessel.pass.desk@alaska.gov .
 - The "Trip Pass Request" and "Vacation Request" forms are posted on the AMHS Internal Resources website https://web.dot.state.ak.us/amhs/forms/train_bid_uscg.shtml .
- The MMC STCW endorsement of Ratings forming part of Navigational Watch (RFPNW) is required for all AMHS Ordinary Seaman and Able Seaman Bid positions.
 - To view the AMHS Minimum Qualifications (MQ's) to bid, go to the AMHS Internal Resources website <https://web.dot.state.ak.us/amhs/resources/mqs.shtml> .
 - Information about the MQ requirements are also posted on the AMHS Internal Resources. Select the "All Training" tab, then from drop down menu, select "Credentials & Certifications" <https://web.dot.state.ak.us/amhs/train/courses.shtml> .
- Crewmembers must apply for the USCG STCW Ratings Forming Part of a Navigational Watch Endorsement within one (1) year of completing the class.
- Students may request unpaid "RFPNW Observer" trips onboard an AMHS vessel to expedite the necessary sea service (60 days) required. Contact Amy Wilson for more information and to request RFPNW Observer trips.
- Use the Record of Sea Service form contained in USCG NVIC 06-14 to document RFPNW sea service onboard AMHS vessels https://web.dot.state.ak.us/amhs/comm/uscg/2014_RFPNW.pdf or as directed by your RFPNW class instructor.

RFPNW INFORMATION

STCW RFPNW: To qualify for the STCW Endorsement of Ratings Forming Part of a Navigational Watch, students must satisfactorily complete: 1) the UAS RFPNW course and 2) a minimum of two months (60 days) approved seagoing service completed within one (1) year of the RFPNW class completion date. Students must perform watch keeping duties under the supervision of the master or officer in charge of a navigational watch (OICNW). At AMHS, typically the RFPNW Record of Seaservice is signed by an officer holding a license of 2nd Mate Oceans or higher.

RFPNW CLASS: Students must attend 100% of the class, complete the homework assignments, pass the written test with a 70% or better, pass the task performances exercises, and apply for the USCG certification. Students must apply for the USCG RFPNW endorsement within one year of completing the class.

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