



# IBU Bid Minimum Qualifications

Job Classification: Junior Assistant Purser

## Minimum Qualifications required to bid for all promotions, lateral or transfers and downgrades:

- Valid U.S. Coast Guard (USCG) issued Merchant Mariner's Credential (MMC) endorsed with the following:
  - National Ratings/Certificates of Registry:
    - Junior Assistant Purser
    - Lifeboatman
  - USCG STCW (International) Ratings:
    - Proficiency in the Use of Survival Craft
    - Basic Training (BT) (Formerly Basic Safety Training (BST)) or BST
    - Vessel Personnel Having Designated Security Duties (VPDSD)
- United States Citizen
- Valid Transportation Worker Identification Card (TWIC)
- Valid USCG Medical Certificate (See STCW Expire Date – Valid 2 years)
- Passenger RO/RO Certification for:
  - Crowd Management
  - Crisis Management
- Valid Driver's License

## AMHS Specific Training and Certifications:

- Passenger RO/RO Certification for:
  - Vessel Specific Familiarization Training
- Equal Employment Opportunity (EEO)/Preventing Sexual Harassment Certificate or
  - Respectful Workplace Certification may be substituted
- Purser Training Certificate and Letter of Intent
- Basic HCT Curriculum
- Maritime Security Awareness on-line course
  - Security 101 and VSO 201 courses may be substituted
- Current ETT Certificate issued from an AMHS sponsored course
- Drug & Alcohol Collection Personnel Training Certificate
- Supervisor Signs & Symptoms Training (Recognizing drug & alcohol use in workplace)
- Marine Evacuation System Certification
- 2016 hours (approximately 1 year within the last five years) employment with AMHS
- Two AMHS performance evaluations conducted within the past 12 months, one of which must be within the past 6 months, by two different respective shipboard supervisors (Chief Steward/Chief Mate/Chief Engineer or PSWIC) which indicate high acceptable performance level or higher for review by the Port Steward
- Completion of 14 days of Purser Job Shadow